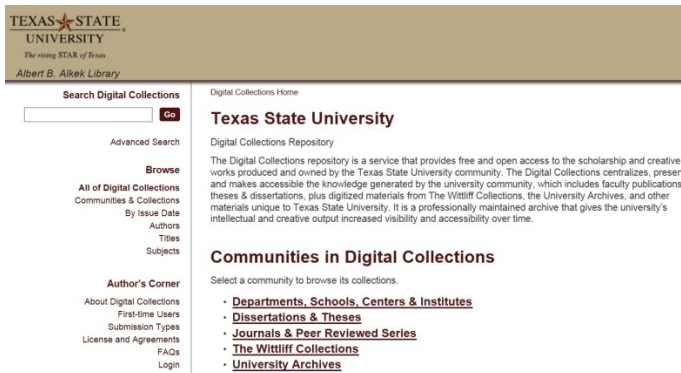# Texas State Faculty Digitization Services

The Alkek Library is pleased to invite applications for Faculty digitization proposals. These proposals are designed to help facilitate faculty research and creative activity through enablement with digitization and online repository possibilities for scholarly research material. Faculty possibilities range from initial digitization of original primary source materials to digital preservation and online access of original material in D-Space, the libraries institutional repository. The library's Collection and Digital Services division possesses digitization and scanning, online access and metadata schema creation capabilities. Original primary source research materials and collections may be digitized and made available through the libraries Institutional Repository, metadata unit and digital services infrastructure capabilities. The library is also connected with longer term preservation capabilities of Texas Digital Library, Duracloud. Although the proposal submission process is competitive, proposals will be examined for research value and needs: digitization, preservation or online access requests or a combination of all three.

Criteria:

- Proposals may be in the form of a request for digitization assistance (scanning, metadata, online placement in the library digital repository, see https://digital.library.txstate.edu/).
- Priority is given to materials that can be permanently added to the library collection. For digitization requests,priorities are for scholarly research resources and projects which may be added to the online repository which will be publically accessible on global internet access levels. The library will also entertain dark archive (strictly preservation level requests) on a research material priority basis.

- While applicants are encouraged to demonstrate the scholarly value of the materials they apply for, the principal purpose of the service is to encourage research and creative activities of faculty members engaged in primary source research. Proposal requests which demonstrate service needs in terms of digitization will receive the highest priority. Materials needed solely to support instruction should be requested through the library's order request system.
- Applications for digitization are subject to faculty possessing rights for all material for digitization. Help with determining copyright may also be requested. For additional information and assistance, contact Todd Peters, tp09@txstate.edu .

Applicants are asked to provide a brief description of the scope of the project. Faculty may provide a list of materials and rough contextual outline. A preliminary overview meeting with the director of Collections and Digital services may be requested to discuss the larger scope of the projects. Digitization materials may be in a variety of media formats: text, images, audio files, video or 3-D (slide specimens, archeological artifacts etc.)

For more information, contact Ray Uzwyshyn, ruzwyshyn@txstate.edu Director Collections and Digital Services or Todd Peters, Head, Digital and Collection Services (tp09@txstate.edu).